

Perkinsville Baptist Church

Wedding Policy and Application

Version 1.1
Approved March 29, 2015
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Wedding Policy

“For this cause, a man shall leave his father and his mother, and shall cleave to his wife; and they shall become one flesh.” - Genesis 2:24

Male and Female

Marriage is the original and foundational institution of human society, established by God as a one-flesh, covenantal union between a man and a woman who identify with their gender of original design at birth, that is life-long (until separated by death), exclusive (monogamous and faithful), and generative in nature (designed for bearing and rearing of children)*, and it is to reflect the relationship between Christ and the Church.

Only marriages that fit the above the description may be conducted on the property of Perkinsville Baptist Church and/or officiated by ordained clergy of Perkinsville Baptist Church.

Affiliation with Perkinsville Baptist Church

Either the bride or groom must be affiliated with Perkinsville Baptist Church to be married on the property of Perkinsville Baptist Church. For the purpose of this policy, affiliation includes membership (bride and/or groom), family or close friend of a member, or a person (bride or groom) sponsored by a church member.

The Deacon Board must approve any requests of non-members who desire to use the property of Perkinsville Baptist Church for their wedding.

The Engagement Covenant

Furthermore, believing that marriage is a holy and sacred gift from God, it is our desire that couples approach marriage according to biblical standards and in a way that is pleasing to God. In this regard, Pastors reserve the right to decline officiating a wedding if couples do not agree with the “engagement covenant” which includes the following:

1. A Covenant of Scriptural Design – Believing that God has intended Christians to marry only Christians, we require that both bride and groom individually come to an understanding and acceptance of Christ’s sacrificial death, and that commitment to our Lord and Savior Jesus Christ be made evident. (11 Corinthians 6:14-16; Romans 10:9-10)
2. A Covenant of Purity – Believing that the sexual relationship has been designed and intended for marriage, we ask that you agree to abstain from any sexual relationship until after the wedding. (1 Corinthians 6:9-11)
3. A Covenant of Faithfulness – Believing that the Church is God’s greenhouse to grow strong marriages, we ask that you find a place of involvement in His Church, the Body of Christ, and pursue a lifestyle of faithfulness to your church family. (Hebrews 10:19-25)

The Wedding

The Christian marriage ceremony is one of the most sacred and beautiful of all services offered by the local church. More than a social occasion, this ceremony is a worship service where God is glorified and people are edified. Two persons, in the supportive company of their loved ones and friends, enter into a covenant of faith and love with God and each other. “Two become one” through their union in Jesus Christ.

In order for you to experience a worshipful, spiritually focused, scripturally ordered ceremony, you are encouraged to make thorough preparations. Planning and preparation are vital elements to the success of one of the most significant moments of your life – your wedding day!

With these goals in mind, please read through and complete the following information. This information has been established and will be followed in arranging weddings at Perkinsville Baptist Church.

Scheduling

All wedding and reception times are to be scheduled only by the Office Manager. Upon your initial contact with the church concerning your wedding, this person will provide you with a wedding information sheet and other information. The date of the wedding will be presented at the next Elder Council meeting for calendar coordination and approval. After the elders have met, the Wedding Coordinator will contact the couple concerning the availability of the date to get the date on the calendar. When the initial deposit is received, the Wedding Coordinator will secure the approved date on the Church/Pastor's calendar.

The Officiating Minister

The staff pastors of PBC are able to perform wedding ceremonies. If you would like to have one of them officiate your wedding ceremony, please let us know so that we can confirm their availability on that date.

Perkinsville Baptist Church welcomes visiting ministers to officiate weddings. If you choose a minister with whom you are familiar to officiate at your wedding ceremony, please let us know the minister's name and their denominational affiliation. The officiating minister must be approved by the senior pastor. Perkinsville Baptist Church reserves the right to deny a visiting minister the right to officiate at a wedding ceremony.

The Importance of Pre-Marital Counseling

Statistical evidence supports the idea that most marriages succeed or fail on how well the couple is prepared for marriage. As a means of enhancing the success of a marriage, each couple married at Perkinsville Baptist Church is encouraged to complete premarital counseling with the Pastor. Couples married by staff pastors of PBC are required to complete premarital counseling with the Pastor. The standard premarital counseling sessions consist of at least four to five one-hour sessions.

Wedding Coordinator

As the official representative of Perkinsville Baptist Church, the Wedding Coordinator will help you follow the Wedding Policies of Perkinsville Baptist Church. When the wedding is booked on the Church/Pastor's calendar, the Wedding Coordinator will perform the following services to help your wedding ceremony be a beautiful and worshipful event:

- Review and discuss the entire wedding manual with you.
- Show you the Sanctuary, Fellowship Hall and other spaces to help you choose the one which best suits your needs.

- Discuss the Wedding Fee Schedule and method of payment.
- Be available to meet with you to plan your wedding ceremony arrangements.
- Arrange for the Church to be open for delivery and pickup of rental equipment and flowers.
- Consult with the janitorial staff regarding any specific arrangements for the Sanctuary, Fellowship Hall and/or other areas.
- Work in coordination with any wedding consultant you may have contracted.
- Coordinate the facilities usage for your wedding day.

Decorations

The wedding party should supply all decorations. Candles must be Chase (dripless) candles and must be in a candelabrum, which will contain all drippings, or contained in a glass holder. Candlesnuffers must be used to extinguish candles. Florists or individuals providing decorations will be held responsible for the cleaning of any wax from the floor coverings and furniture. Decorations may not be attached to walls, woodwork, or pulpit. Decorations on pews must be secured without use of tape or tacks of any kind.

All decorations, flowers, palms and other equipment must be removed from the building immediately after the ceremony. Arrangements for setting up and removal of equipment can be coordinated with the Wedding Coordinator.

The Rehearsal

A wedding rehearsal, conducted by the Wedding Coordinator and Officiating Minister, will be held the evening prior to the wedding. All members of the wedding party and musicians are encouraged to be present. Please consult with the Wedding Coordinator one month prior to your wedding to confirm all attendants, order of service, music selections, rehearsal times, wedding times, and times the church should be open for decorations and pictures.

Wedding Music

Perkinsville Baptist Church has a list of instrumentalists approved for piano and/or keyboard in the Sanctuary. If you desire to have music at your wedding, the Wedding Coordinator will coordinate with the approved musicians on their availability.

Sound & Media Requirement

All services held in the Sanctuary require a trained member of Perkinsville Baptist Church to operate the soundboard, projection system, speakers, and other components of the media and sound. The Sound & Media Technician assigned to your wedding will provide you with the necessary microphones and media for the rehearsal and ceremony.

The Reception

The Fellowship Hall is available for receptions. If you would like to use the Fellowship Hall for your reception, please let us know when you book your wedding so we can consult the calendar to confirm its availability. As is common in most churches, all property and buildings of PBC are alcohol and tobacco free.

If you choose to use the Fellowship Hall for your reception, please note the fee as listed on the fee schedules included in this book. Please note that there is limited space in the refrigerator and freezer for your use. Please make your request for the use of these items with your Wedding Coordinator 30 days before the ceremony. Due to the limited space available in the Fellowship Hall, our facility is not conducive for dancing or the placement of a dance floor.

Equipment & Property

- 1. The wedding party shall not move any of the sound equipment from the stage. If the wedding party desires some or all of the equipment to be moved, they must coordinate with the Sound & Media Technician assigned to the wedding.
- 2. Meeting rooms, Sunday School rooms, and areas of the church other than the Sanctuary and Fellowship Hall may be used for the wedding, however, no tables or contents are to be moved from the rooms. The wedding party is responsible for returning these rooms to the condition in which they were found (vacuuming, trash removal, chair setup, etc.).
- 3. Any furniture or equipment that is relocated or stored during a wedding must be returned to its original placement at the end of the wedding.

Application

By completing this application, we affirm that we have read and agree to the wedding policies of Perkinsville Baptist Church.

Bride

Date

Groom

Date

Date of Wedding: _____ Time of Wedding: _____

Date of Rehearsal: _____ Time of Rehearsal: _____

Reception at Perkinsville? _____ yes _____ no

Bride's Name _____ Age _____

Address _____

Phone _____ (Home) _____ (Cell)

Email Address _____

Church Affiliation _____

Groom's Name _____ Age _____

Address _____

Phone _____ (Home) _____ (Cell)

Email Address _____

Church Affiliation _____

Address after Marriage: _____

Are you pursuing pre-marital counseling? _____ yes _____ no

If you are not receiving pre-marital counseling from an ordained minister of Perkinsville Baptist Church, who is providing your pre-marital counseling?

Name: _____ Title: _____

Phone: _____

Officiating Minister 1: _____ Phone: _____

Denominational Affiliation: _____

Officiating Minister 2: _____ Phone: _____

Denominational Affiliation: _____

Director _____ Phone: _____

Musician(s) _____ Phone: _____

_____ Phone: _____

Fee Schedule

Refundable Deposit*	\$500
Sanctuary Cleaning	\$50
Fellowship Hall Cleaning	\$50
Sound and Media Technician	\$100
Fellowship Hall Sound Setup	\$25
Table Cloths	\$15 per tablecloth

Total Due _____

*The refundable deposit holds the facility for the wedding weekend and will not be returned only in the event of damage to the facility and/or contents. The deposit shall be returned within ten (10) business days following the ceremony if there are no damages to the property and/or contents.

Church Office:

50% Deposit (due 60 days prior to wedding) _____ Date Received: _____

Final Payment (due 14 days prior to wedding) _____ Date Received: _____